

# Special Education Advisory Committee Meeting

Wednesday, September 25, 2019

11:45 p.m.

## MINUTES

**PRESENT:** Joel McCartney, Cochrane Temiskaming Resource Centre / Chair  
Kim Bordignon, Cochrane Temiskaming Children's Treatment Centre / Vice-Chair  
Mackenzie Carrier, Community Living Timmins  
Ellen Renaud, North Eastern Ontario Family and Children's Services  
Billie Richer, VOICE for Hearing Impaired  
Daphne Brumwell, Superintendent of Education  
Catherine Hoven, Special Assignment Teacher  
Katie Mundle, Special Assignment Teacher  
Jean Ethier, Education Services Officer / Recorder

**EXCUSED:** Mark Lionello, Canadian Mental Health Association  
William (Bill) Russell, The Lord's Kitchen  
Colleen Landers, NCDSB Vice-Chair  
Elizabeth King, NCDSB Trustee

### 1. Welcome and Prayer

Daphne Brumwell welcomed everyone and led the group in prayer.  
Daphne chaired the meeting until the elections took place.

### 2. Approval of Agenda

MOVED BY: E. Renaud

SECONDED BY: J. McCartney

THAT the agenda be approved as presented.

CARRIED.

### 3. Approval of Minutes

MOVED BY: K. Bordignon

SECONDED BY: J. McCartney

THAT the minutes of June 19, 2019 be approved as presented.

CARRIED.

#### 4. Elections

##### Election of Chair

Daphne Brumwell opened the nomination process. Kim Bordignon nominated Joel McCartney as Chair of SEAC. Ellen Renaud seconded the nomination. Joel accepted the nomination. There being no further nominations, nominations were closed and Daphne Brumwell declared Joel McCartney, Chair of SEAC for the 2019-2020 school year.

##### Motion

MOVED BY: E. Renaud  
SECONDED BY: K. Bordignon

BE IT RESOLVED THAT the members of Northeastern Catholic District School Board's Special Education Advisory Committee (SEAC) appoint Joel McCartney as Chair of SEAC for the 2019-2020 school year.  
CARRIED.

##### Election of Vice-Chair

Joel McCartney opened the nomination process. Ellen Renaud nominated Kim Bordignon as Vice-Chair of SEAC. Joel McCartney seconded the nomination. Kim accepted the nomination. There being no further nominations, nominations were closed and Daphne Brumwell declared Kim Bordignon, Vice-Chair of SEAC for the 2019-2020 school year.

##### Motion

MOVED BY: E. Renaud  
SECONDED BY: M. Carrier

BE IT RESOLVED THAT the members of Northeastern Catholic District School Board's Special Education Advisory Committee (SEAC) appoint Kim Bordignon as Vice-Chair of SEAC for the 2019-2020 school year.  
CARRIED.

#### 5. Schedule of Meetings

Jean provided a copy of the draft meeting dates for the 2019-2020 school year. Once the board meetings are set for January to June, we may need to adjust dates.

#### 6. School Year Calendar

A hard copy of the school year calendar was provided in the spring. Jean will share an electronic copy by email.

## **7. Highlights of the Special Needs Audit**

Daphne shared the process that is currently underway to ensure that schools have the supports they need to provide the best service possible to students with physical, medical, safety or behavioural needs. Visits to each school site are currently underway to discuss each child and to observe the children in the school as needed. This process will be completed just before the Thanksgiving long weekend. At that point, should any additional staff be required, consideration will be made during our revised budget process.

## **8. Other Business**

### **Presentation: Supporting Students with Special Needs In 2019-2020**

Daphne shared the presentation outlining the changes to how students will be supported moving forward. This same presentation was shared with staff at the beginning of the school year. We recognize that this represents a significant shift in some school communities as to how services are provided to students, but we believe that it is necessary. Our focus must be on supporting those with the highest needs first through support staff, using assistive technology effectively and efficiently and ensuring that students with the greatest learning needs are supported by teachers.

## **9. Special Education Staffing Update**

Daphne shared the special education staff overview by school. Thanks to Jean for compiling this information.

## **10. Special Education Plan**

Jean will send an electronic copy of the Special Education Plan that was submitted to the Ministry of Education in July. We will review the plan periodically over the year to provide updates regarding the action items listed.

## **11. Agency Reports**

### **NEOFACS**

A program offered is Advanced Caregiving for Prevention Parenting & Mental Health Series in the Timmins area. The program begins on October 3, 2019 and includes 4 sessions. The focus of the program is

- Understand why you end up in negative patterns of relating to your child
- Avoid common parenting traps
- Manage your own emotional reactions i.e. anger, guilt and resentment
- Overall, improve your relationship with your child

NEOFACS is currently running a free program, Triple P 6-12 Years program in the Timmins area. The Power of Positive Parenting. The program is open to parents and caregivers.

- The Triple P Parenting Group is an interactivity and peer support group. The one day program is offered on October 5<sup>th</sup>, 2019

Ellen also noted that the children's mental health program at NEOFACS is now under the supervision of the Ministry of Health. There are no expected changes for 2019-2020 as of current.

Both of the flyers provided from Ellen to Jean were emailed to the Principals in the Timmins area.

### Community Living

A program offered in the Timmins area is a Peer Support Group for Parents for Children's Mental Health. The program begins on October 22, 2019 and includes 1 session a month for 3 months. The focus of the program is

- Meet other parents with children who have similar challenges
- Receive emotional support from someone with lived experience
- Learn strategies to help your child or youth at home/school
- Learn how to access resources in the community

Parent's for Children's Mental Health – Timmins Chapter opened on September 24, 2019

### Cochrane Temiskaming Resource Centre

There are currently two vacancies, one in Kapuskasing for a Psychometrist as well as a vacancy in Kirkland Lake for a Case Manager. The vacancies may create a slight delay in receiving a response.

Cochrane Temiskaming Resource Centre also offers an online resource for Parents called P4P. The resource is helpful to parents whom have children with a development disability.

### **12. Date of Next Meeting:**

October 30, 2019 at the Northeastern Catholic District School Board at 11:45 am.

### **13. Other Business**

None

### **14. Adjournment**

MOVED BY: E. Renaud  
THAT the meeting be adjourned at 1:05 p.m.  
CARRIED.

S.O.: **NOMINATION OF SCRUTINEERS**

Daphne Brumwell and Jean Ethier have volunteered to be Scrutineers should the need arise.

S.O.: **ELECTION OF CHAIR**

The nomination process is open.

**1<sup>st</sup> Call for Nominations**

Kim nominates Joel as Chair of SEAC for 2019-2020.

Ellen seconds the nomination.

**2<sup>nd</sup> Call for Nominations**

**3<sup>rd</sup> Call for Nominations**

**\*\*If 2 or more nominations: Elections ensue and Scrutineers count the votes and then state they have destroyed the ballots.**

The nomination process is closed and I declare Joel Chair of SEAC for the period of September 2019 to June 2020.

**Motion**

MOVED BY: Ellen

SECONDED BY: Kim

BE IT RESOLVED THAT the members of Northeastern Catholic District School Board's Special Education Advisory Committee (SEAC) appoint Joel as Chair of SEAC for the period of September 2019 to June 2020.

**CARRIED**

CHAIR: **ELECTION OF VICE-CHAIR**

The nomination process is open.

**1<sup>st</sup> Call for Nominations**

Ellen Renaud nominates Kim Bordignon as Vice-Chair of SEAC for 2019-2020.

Tara McCarty seconds the nomination.

**2<sup>nd</sup> Call for Nominations**

**3<sup>rd</sup> Call for Nominations**

**\*\*If 2 or more nominations: Elections ensue and Scrutineers count the votes and then state they have destroyed the ballots.**

The nomination process is closed and I declare Kim Bordignon Vice-Chair of SEAC for the period of September 2019 to June 2020.

**Motion**

MOVED BY:

SECONDED BY:

Ellen Renaud  
mckenzie

BE IT RESOLVED THAT the members of Northeastern Catholic District School Board=s Special Education Advisory Committee (SEAC) appoint Kim Bordignon as Vice-Chair of SEAC for the period of September 2019 to June 2020.

**CARRIED**

# SPECIAL EDUCATION ADVISORY COMMITTEE (SEAC) 2019-2020

**NORTHEASTERN CATHOLIC DISTRICT SCHOOL BOARD  
MEETINGS ARE HELD AT THE TIMMINS BOARD OFFICE - 383 BIRCH ST NORTH**

MEETING	DATES	STARTING
#1	SEPTEMBER 25, 2019	11:45 pm
#2	OCTOBER 30, 2019	11:45 pm
#3	NOVEMBER 20, 2019	11:45 pm
#4	DECEMBER 18, 2019	11:45 pm
#5	JANUARY 29, 2020	11:45 pm

MEETING	DATES	STARTING
#6	FEBRUARY 26, 2020	11:45 pm
#7	MARCH 25, 2020	11:45 pm
#8	APRIL 22, 2020	11:45 pm
#9	MAY 20, 2020	11:45 pm
#10	JUNE 17, 2020	11:45 pm

SEPTEMBER							OCTOBER							NOVEMBER							DECEMBER							JANUARY							FEBRUARY						
S	M	T	W	T	F	S	S	M	T	W	T	F	S	S	M	T	W	T	F	S	S	M	T	W	T	F	S	S	M	T	W	T	F	S	S	M	T	W	T	F	S
1	2	3	4	5	6	7			1	2	3	4	5						1	2	1	2	3	4	5	6	7				1	2	3	4							1
8	9	10	11	12	13	14	6	7	8	9	10	11	12	3	4	5	6	7	8	9	8	9	10	11	12	13	14	5	6	7	8	9	10	11	2	3	4	5	6	7	8
15	16	17	18	19	20	21	13	14	15	16	17	18	19	10	11	12	13	14	15	16	15	16	17	18	19	20	21	12	13	14	15	16	17	18	9	10	11	12	13	14	15
22	23	24	25	26	27	28	20	21	22	23	24	25	26	17	18	19	20	21	22	23	22	23	24	25	26	27	28	19	20	21	22	23	24	25	16	17	18	19	20	21	22
29	30						27	28	29	30	31			24	25	26	27	28	29	30	29	30	31					26	27	28	29	30	31		23	24	25	26	27	28	29
MARCH							APRIL							MAY							JUNE																				
S	M	T	W	T	F	S	S	M	T	W	T	F	S	S	M	T	W	T	F	S	S	M	T	W	T	F	S														
1	2	3	4	5	6	7				1	2	3	4						1	2		1	2	3	4	5	6														
8	9	10	11	12	13	14	5	6	7	8	9	10	11	3	4	5	6	7	8	9	7	8	9	10	11	12	13														
15	16	17	18	19	20	21	12	13	14	15	16	17	18	10	11	12	13	14	15	16	14	15	16	17	18	19	20														
22	23	24	25	26	27	28	19	20	21	22	23	24	25	17	18	19	20	21	22	23	21	22	23	24	25	26	27														
29	30	31					26	27	28	29	30			24	25	26	27	28	29	30	28	29	30																		
														31																											



## 2019 – 2020 School Year Calendar

*Catholic Education Makes the Difference!*

### AUGUST

Mon	Tue	Wed	Thu	Fri
			1	2
5	6	7	8	9
12	13	14	15	16
19	20	21	22	23
26	27	28	29	30

### SEPTEMBER

Mon	Tue	Wed	Thu	Fri
2	3	4	5	6
9	10	11	12	13
16	17	18	19	20
23	24	25	26	27
30				

### OCTOBER

Mon	Tue	Wed	Thu	Fri
	1	2	3	4
7	8	9	10	11
14	15	16	17	18
21	22	23	24	25
28	29	30	31	

### NOVEMBER

Mon	Tue	Wed	Thu	Fri
				1
4	5	6	7	8
11	12	13	14	15
18	19	20	21	22
25	26	27	28	29

### DECEMBER

Mon	Tue	Wed	Thu	Fri
2	3	4	5	6
9	10	11	12	13
16	17	18	19	20
23	24	25	26	27
30	31			

### JANUARY

Mon	Tue	Wed	Thu	Fri
		1	2	3
6	7	8	9	10
13	14	15	16	17
20	21	22	23	24
27	28	29	30	31

### FEBRUARY

Mon	Tue	Wed	Thu	Fri
3	4	5	6	7
10	11	12	13	14
17	18	19	20	21
24	25	26	27	28

### MARCH

Mon	Tue	Wed	Thu	Fri
2	3	4	5	6
9	10	11	12	13
16	17	18	19	20
23	24	25	26	27
30	31			

### APRIL

Mon	Tue	Wed	Thu	Fri
		1	2	3
6	7	8	9	10
13	14	15	16	17
20	21	22	23	24
27	28	29	30	





### MAY

Mon	Tue	Wed	Thu	Fri
				1
4	5	6	7	8
11	12	13	14	15
18	19	20	21	22
25	26	27	28	29

### JUNE

Mon	Tue	Wed	Thu	Fri
1	2	3	4	5
8	9	10	11	12
15	16	17	18	19
22	23	24	25	26

### CALENDAR LEGEND:

-  First Day of School
-  Professional Activity Day
-  Statutory School Holiday
-  Board Holiday







## 2019 – 2020 School Year Calendar

### CALENDAR LEGEND:

	First Day of School
	Professional Activity Day
	Statutory School Holiday
	Board Holiday
	Scheduled Exams at OHS

### SEPTEMBER

Mon	Tue	Wed	Thu	Fri
2	3	4	5	6
9	10	11	12	13
16	17	18	19	20
23	24	25	26	27
30				

### OCTOBER

Mon	Tue	Wed	Thu	Fri
	1	2	3	4
7	8	9	10	11
14	15	16	17	18
21	22	23	24	25
28	29	30	31	

### NOVEMBER

Mon	Tue	Wed	Thu	Fri
				1
4	5	6	7	8
11	12	13	14	15
18	19	20	21	22
25	26	27	28	29

### DECEMBER

Mon	Tue	Wed	Thu	Fri
2	3	4	5	6
9	10	11	12	13
16	17	18	19	20
23	24	25	26	27
30	31			

### JANUARY

Mon	Tue	Wed	Thu	Fri
		1	2	3
6	7	8	9	10
13	14	15	16	17
20	21	22	23	24
27	28	29	30	31

### FEBRUARY

Mon	Tue	Wed	Thu	Fri
3	4	5	6	7
10	11	12	13	14
17	18	19	20	21
24	25	26	27	28

### MARCH

Mon	Tue	Wed	Thu	Fri
2	3	4	5	6
9	10	11	12	13
16	17	18	19	20
23	24	25	26	27
30	31			

### APRIL

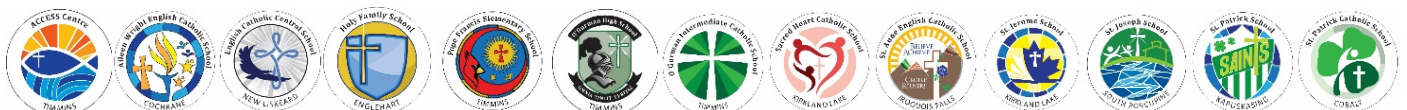
Mon	Tue	Wed	Thu	Fri
		1	2	3
6	7	8	9	10
13	14	15	16	17
20	21	22	23	24
27	28	29	30	

### MAY

Mon	Tue	Wed	Thu	Fri
				1
4	5	6	7	8
11	12	13	14	15
18	19	20	21	22
25	26	27	28	29

### JUNE

Mon	Tue	Wed	Thu	Fri
1	2	3	4	5
8	9	10	11	12
15	16	17	18	19
22	23	24	25	26



**Catholic Education Makes the Difference!**

### Special Education Staff 2019-2020 School Year

School	Intervention Teacher	Resource Teacher	Other Teacher	EA	CYW - HRS	Notes
Aileen Wright		1		2	11	CYW Shared with St. Pat's Kap
Bishop Belleau		1		1.5	10	**EA 0.50 Unfilled**
English Catholic Central School		2		3	25	
Holy Family		1		2	10	CYW Shared with St. Jerome
O'Gorman High School		2	1 period for Assistive Technology	4	25	
O'Gorman Intermediate		2		3.5	25	
Pope Francis	0.5	2		5	25	Has 2 different CYWs
Sacred Heart Kirkland Lake	0.5	1		4	17.5	
St. Anne		1		2	17.5	
St. Jerome	0.5	1	1 Special Needs Teacher	4	16.5	CYW Shared with Holy Family
St. Joseph		1	1 Special Needs Teacher	2.5	10	
St. Patrick Cobalt		1	0.5 Special Needs Teacher	3	17.5	
St. Patrick Kapuskasing		1		2.5	16.5	CYW Shared with Aileen Wright
<b>TOTALS</b>	<b>1.5</b>	<b>17</b>	<b>2.67</b>	<b>39</b>	<b>226.5</b>	

6.47 FTE

# Advanced Caregiving for Prevention Parenting & Mental Health

Join us for video series on Emotion Coaching Parenting that will teach you practical skills and techniques to improve your relationship with your child as well as to support your child through day-to-day challenges, life transitions or mental health issues.

## This Series will give caregivers tools to:

- ✓ Understand why you end up in negative patterns of relating to your child
- ✓ Avoid common parenting traps
- ✓ Manage your own emotional reactions i.e. anger, guilt and resentment
- ✓ Overall, improve your relationship with your child



*“This group was very helpful for myself and my family. I wish I would have learned these years ago”*

*“I have already seen positive growth in my child as well as myself...since attending these sessions”*

*“Validating emotions is an amazingly effective way to build and strengthen relationships”*

## Sessions will be from 6:00pm – 8:00pm

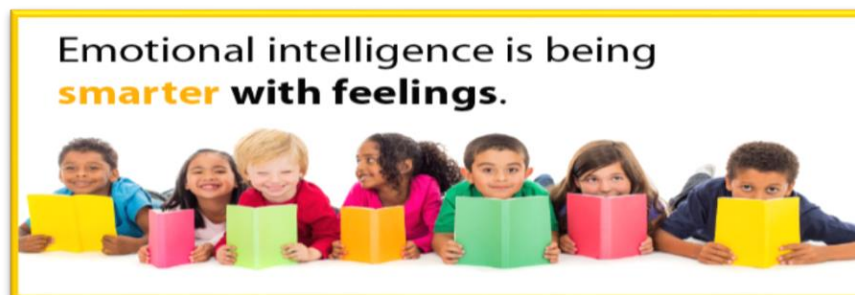
Thursday October 3, 2019 - Session 1: Introduction of Emotions and Validation

Thursday October 10, 2019 - Session 2: Identifying Common Parenting and Emotional Blocks

Thursday October 17, 2019 - Session 3: Steps to Emotion Coaching

Thursday October 24, 2019 - Session 4: Steps to Behaviour Coaching

**\*Light refreshments served**



Please contact Marie Siembida @ 705-360-7100 x 5612 to register by September 27, 2019

**\*\*For Timmins, ON area ONLY\*\***

Small changes,  
big differences.



## **FREE** Triple P Program: The Power Of Positive Parenting

Take the guesswork out of parenting! Group for parents & caregivers of children 6-12 Years  
New **FULL DAY** positive parenting course starting soon.

**DATE:** Saturday October 5<sup>th</sup>

**TIME:** 9:00 am to 4:00pm

**VENUE:** North Eastern Ontario Family and Children's Services  
(NEOFACS) 707 Ross Avenue E., TIMMINS, ON

**Facilitators:** Joanne Lessard & Jessica Cloutier

NEOFACS is pleased to offer a **FREE** group for positive parenting. Kids don't come with an instruction manual. There *is* no hard-and-fast rule book for raising children but it's surprising how many familiar parenting problems have very simple solutions. The great thing is that the Triple P Parenting **Full Day Group** is being offered this fall. Enjoy the interactivity and peer support of a group course.

**Register Today:** Please contact Marie Siembida @ 705-360-7100 x 5612  
by **September 27, 2019** to register.

**\*\*For Timmins, ON area ONLY\*\***



# Parents for Children's Mental Health

SUPPORT. EDUCATE. EMPOWER.

## Peer Support Group

Are you a parent or caregiver of a child or youth who is experiencing mental health challenges?

Does your child or youth show symptoms of depression, anxiety, ADHD, mood disorders or substance abuse behavior or you are not sure where to turn for help?

**Support is available through a new Peer-to-Peer Support group hosted by Parents for Children's Mental Health- TimminsChapter**

### **The next 3 meeting dates will be:**

**October 22, 2019**

**November 26, 2019**

**December 16, 2019**

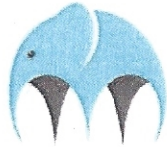
- Time: **6:00-8:00 pm**
- Where: **Vic Mahoney Centre - 166 Brousseau Avenue**
- Chapter Leader: **Cathy Courville**

### **Benefits of Support Groups:**

- Meet other parents with children who have similar challenges
- Receive emotional support from someone with lived experience
  - Learn strategies to help your child or youth at home/school
    - Learn how to access resources in the community

For more PCMH information and resources, please visit [www.pcmh.ca](http://www.pcmh.ca) or view our TimminsChapter page at [www.pcmh.ca/Timmins](http://www.pcmh.ca/Timmins).

Email: [timmins@pcmh.ca](mailto:timmins@pcmh.ca) for more information



Parents for Children's  
Mental Health

SUPPORT. EDUCATE. EMPOWER.

Contact Cathy Courville  
Email [chapter\\_email@pcmh.ca](mailto:chapter_email@pcmh.ca)  
Website [www.pcmh.ca/timmins](http://www.pcmh.ca/timmins)

FOR IMMEDIATE RELEASE August 1, 2019

## PARENTS FOR CHILDREN'S MENTAL HEALTH- TIMMINS CHAPTER

**Timmins August 1st, 2019**– Parents for Children's Mental Health Ontario would like to announce that a local **Parents for Children's Mental Health Chapter** will soon be launching to offer peer-to-peer support for families in the Timmins. The Parents for Children's Mental Health Chapter is being established after recognizing a need for added supports for families who are raising children with mental health issues in the Timmins area. The Timmins Chapter will be led by advocate and chapter leader, Cathy Courville.

**The chapter will be hosting an Open House meeting on September 24th, from 6:00-8:00 pm, at Vic Mahoney Hall, 166 Brousseau Avenue.**

Parents for Children's Mental Health offers chapters across the Province to provide support groups, and peer to peer assistance with finding resources and navigating the children's mental health system.

The Parents for Children's Mental Health pillars are *support, educate and empower*:

**Support** for families facing the challenges of child and youth mental health disorders/illness. We provide timely, accurate, concrete and appropriate information. We provide compassionate guidance. We offer peer to peer support, connecting families with lived-experience.

**Education** by promoting public understanding of children and youth mental health disorders/illness and respect for families who are facing the unique challenges of raising and caring for children and youth with mental health disorders/illnesses.

**Empower** by building strong support groups, networks, and partnerships to inform, educate, and mobilize families to raise their voice in public and with government, to advocate for child and youth mental health services that are family-centred and seamlessly delivered.

If you would like more information on our PCMH Chapter and peer-to-peer support groups, please contact:

**Cathy Courville**- PCMH Chapter Leader at [timmins@pcmh.ca](mailto:timmins@pcmh.ca) or,

**Brandi Gowan**- PCMH Family Engagement Specialist at 519-373-3070 or [brandi@pcmh.ca](mailto:brandi@pcmh.ca)